|  |  |  |  |
| --- | --- | --- | --- |
| Volunteer Name |  | Start Date |  |
| Supervisor Name |  | Leaving Date |  |
| Volunteer Role Title |  | Interview Date |  |

**Volunteer Exit Interview Form: Template**

|  |  |
| --- | --- |
| Could we please ask why you have chosen to stop being a volunteer? |  |
| What do you feel were your strengths / successes? |  |
| Did you encounter any problems/issues whilst volunteering? |  |
| If yes, how did you overcome these problems/issues? |  |
| How would you recommend the organisation could avoid these problems/issues in the future? |  |
| Have you achieved what you set out to achieve? |  |
| Is there anything you would change about your time volunteering? |  |
| What’s the one thing you will take away from volunteering here?    |  |

|  |  |
| --- | --- |
| Volunteer’s Signature |  |
| Date |  |
| Supervisor’s Signature |  |
| Date |  |