

Health & Safety Risk Assessment
In accordance with: Management of Health & Safety at Work Regulations 1999

ACTIVITY:		Location:				
SCOPE: Outdoor Festival (including setting up and closing down)						
PERSONS AT RISK	HAZARD IDENTIFIED	WHAT COULD GO WRONG?	RISK BEFORE (H/M/L)	CONTROLS REQUIRED e.g. eliminate, reduce, isolate, training, instruction, equipment, PPE, SSoW etc	RISK AFTER (H/M/L)	ACTION Date & Resp..
Staff Service Providers Performers Public	Access to site. Vehicle movements	Vehicle accidents. Public struck by vehicle. Damage to Park	M	Access to park to be controlled. Separate public from vehicle area stewards to walk with vehicles at all times	L	Steward Manager
Staff Service Users	Manual Handling	Strains / sprains	M	Use equipment / lifting aids where possible and/or use double person lifting.	L	
Staff Service Users Public	Noise	Excessive noise pollution	M	Use low noise generators. Stewards not to be placed in front of speakers. Ear plugs to be readily available. Noise to be monitored from neighbouring houses to the park, if complaint received.	L	
Staff Service Users Public	Electricity	Electrocution Trips over cables	L	Electrical equipment to be installed / handled by qualified persons.	L	

ACTIVITY:					Location:	
SCOPE: Outdoor Festival (including setting up and closing down)						
PERSONS AT RISK	HAZARD IDENTIFIED	WHAT COULD GO WRONG?	RISK BEFORE (H/M/L)	CONTROLS REQUIRED e.g. eliminate, reduce, isolate, training, instruction, equipment, PPE, SSoW etc	RISK AFTER (H/M/L)	ACTION Date & Resp..
Staff Service Users Public	Fire	Lightning Strike	L	Regular monitoring the weather prior and during the event. Suspend or cancel event if required.	L	
Staff	Setting up Stalls, signs, and displays.	Unstable structure	M	Ensure structures are well secured and anchored. Allow for wind conditions.	L	
Staff / Stewards	Gate duties	Lone Working	M	Ensure in radio contact at all times. Security at gates to be a minimum of 2 persons at all times.	L	
Public	General safety	Keep pathways clear.	M	Regular Monitor of the site. Established reporting mechanism with Event Control	L	
Public	First Aid	Lack of facilities	M	Establish visible First Aid Post – to be located next to the Stephen G SLoan Stage	L	
Public	Lost Children	Lack of facilities	L	Lost Children will be taken to Event Control and cared for until Parents can be located, procedure in Event Plan will be followed.	L	
Performers Safety	Slip Trip on stage	Poor underfoot conditions	M	Area to be kept free from obstructions and dry environment	L	

Ref:; xxxx	Date: xxxx	Version: xxxx
------------	------------	---------------

ACTIVITY:					Location:	
SCOPE: Outdoor Festival (including setting up and closing down)						
PERSONS AT RISK	HAZARD IDENTIFIED	WHAT COULD GO WRONG?	RISK BEFORE (H/M/L)	CONTROLS REQUIRED e.g. eliminate, reduce, isolate, training, instruction, equipment, PPE, SSoW etc	RISK AFTER (H/M/L)	ACTION Date & Resp..
Public Staff Performers	Security of site	During festival. During night time	H	Maintain established links with Managers, Head Stewards, Police and security.	L	
Staff Public Service Users	Adverse weather	Sudden change in conditions	M	Emergency Plan to be activated. Event Manager to have authority to stop the event.	L	
Staff Public Service Users	Demonstration	Public Disorder	M	Wiltshire Police to provide any intelligence prior to the event and advise Event Manager. Event Manager to liaise with Wiltshire Police during the event.	L	
Public	Intoxication	Public Disorder	M	Adopt the Challenge 25 policy in line with national guidance and refuse service / eject from park, if necessary Zero Drugs Policy, monitor and report as appropriate.	L	
Public	Slips/Trips within Park	Poor underfoot conditions	L	Review park prior to event and ensure any obvious tripping hazards are removed or identified (park reviewed on 15th August 2016). Manage any build up of rubbish in to controlled areas.	L	

ACTIVITY:					Location:	
SCOPE: Outdoor Festival (including setting up and closing down)						
PERSONS AT RISK	HAZARD IDENTIFIED	WHAT COULD GO WRONG?	RISK BEFORE (H/M/L)	CONTROLS REQUIRED e.g. eliminate, reduce, isolate, training, instruction, equipment, PPE, SSoW etc	RISK AFTER (H/M/L)	ACTION Date & Resp..
Public	Slips/Trips within toilets	Poor underfoot conditions	L	Monitor cleanliness of toilets and ensure adequate lighting at night.	L	
Public	Overcrowding	Crushing and trapping causing injury and panic	M	Event Plan covers crowd management and security control access to the Bowl with a maximum capacity of 1200. 1 in 1 out system to be adopted, when Bowl reduces capacity. Crowd numbers will be monitored regularly.	M	
Staff Public Service Users	Power Failure	Lighting in park could fail / No Power on stage	M	Lighting is powered independently of main supply by individual generators on site. Inspect and Test prior to starting event. If power fails on stages, generators are available to be used as power. Situation to be assessed by Maintenance Manager / Event Control and Event Manager.	L	
Date of original Assessment: 27/05/2014		Date of this Assessment: 21/06/2019		Review Date:	Reference No:	Name of Assessors:
Overall Risk Rating (H, M L):			Event Manager Signature:			

Ref;: xxxx	Date: xxxx	Version: xxxx
------------	------------	---------------