



PARADE GROUP BOOKING FORM

The 2016 theme is **“WE CAN BE HEROES”** For your group to be part of the Oxford Pride Parade on Saturday 4th June 2016 through Oxford City Centre, kindly complete this form and return to the Parade Officer via email festival@oxford-pride.org.uk or by post to 2 LYNDWORTH MEWS OXFORD OX3 9HJ..

On acceptance of your group application further details will be sent to the group coordinator.

NAME OF GROUP / ORGANISATION	
CONTACT NAME:	
ADDRESS:	
CONTACT DETAILS	Phone/Mobile:
	Email:
PLANNED ACTIVITY:	
ESTIMATED NUMBER OF PEOPLE:	
ARE YOU A REGISTERED CHARITY?	
DO YOU INTEND COLLECTING FROM THE PUBLIC DURING THE PARADE?	
DO ANY MEMBERS OF YOUR GROUP HAVE DISABILITIES OR SPECIAL NEEDS?	
WILL YOU BE CARRYING ANY STRUCTURS?	
DETAILS:	
DO YOU INTEND TO PLAY ANY INSTRUMENTS OR MUSIC (LIVE OR RECOVEDED)?	
DETAILS:	
PLEASE SUPPLY ANY ADDITIONAL INFORMATION: Eg. Music / theme / costume / trolley float / bicycle etc	
<p><u>PLEASE NOTE</u> During the Pride Parade we will announce each group as they pass by Bonn Square. This will include the name of the group plus a brief statement about your organisation. Please provide some information below or on a separate page.</p>	
Name/Signature:	
On Behalf Of:	
Date:	



OXFORD PRIDE PARADE - TERMS & CONDITIONS

ENTRY TO THE PARADE

1. All entrants to the Oxford Pride Parade ("the Parade") must complete an official Oxford Pride Parade Application Form, Entry in the Parade is subject to acceptance of these Terms and Conditions.
2. Entrants must state on the form the group they wish to represent, if any, and must ensure that they are properly authorised by the group they wish to represent before submitting the Application Form.
3. Oxford Pride Group ("Oxford Pride") reserves the right to request further information from any entrant as to any details of their proposed entry.
4. Children under 16 years old participating in the Parade must be accompanied by a responsible adult to the ratio of not less than 1 adult to 5 children.
5. There are no entry fees for participation in The Parade, but no entrant may take part in the Parade unless Oxford Pride has approved their application.
6. Oxford Pride reserves the right to reject at any stage any application to the Parade (whether such application has been approved or not) on any grounds, as Oxford Pride shall see fit.
7. Oxford Pride reserves the right at any time to require the removal of any piece of equipment, display, decoration, wording or other item from any entry.

FLOATS (non motorised)

8. No motorised vehicle will be permitted to take part in the Parade.
9. The maximum space allocated to an entry is:-
 - (i) Maximum length 15 metres
 - (ii) Maximum width 2 metres
 - (iii) Maximum height (from ground level) 3 metre
10. All non-motorised floats used in the Parade must be safe in use and must comply with any relevant health and safety/construction and use legislation.

ORGANISATION & PUBLICITY

11. Oxford Pride reserves the right to position entries in the Parade in such order as it sees fit.
12. Oxford Pride reserves the right to change the start time or the route of the Parade, and to cancel the Parade at any time. In such circumstances no compensation will be payable to any entrant.
13. During the assembly and dispersal of the Parade, entrants must adhere to the directions of the Parade Stewards and Pride Security. Oxford Pride reserves the right to remove an entry from the Parade if entrants do not follow such directions.
14. Entrants hereby agree to participate in any publicity and documentation organised by Oxford Pride in the period leading up to and during the Parade.
15. Disputes as to the interpretation of these Terms and Conditions will be resolved by the Oxford Pride Chair or Parade Officer, whose decision will be final.



PROHIBITED ITEMS

16. No space or surface on an entry shall be sold to third parties as advertising space.
17. Entrants must not use fireworks, sparklers, naked flames, firecrackers, explosives, pyrotechnics or any other items of a similar nature.
18. Any entry not adhering to the above two conditions will be immediately withdrawn from The Parade.

HEALTH AND SAFETY

19. Entrants must take all reasonable steps to ensure that all relevant requirements of Health and Safety legislation are met during their participation in the Parade.
Please also be prepared for adverse weather conditions with appropriate protection.

INSURANCE AND INDEMNITY

20. Entrants shall indemnify Oxford Pride from and against all loss, actions, claims, damages, costs, expenses and liabilities of whatever nature howsoever arising incurred by the Council in connection with the entrant's entry and participation in the Parade (including its assembly and dispersal periods).
21. Oxford Pride shall not be liable for any loss, damage or injury incurred by any entrant to or participant in the Parade (whether an individual or organisation), or to any equipment or vehicle forming part of an entry, or to the property of any person taking part in the Parade (whether or not such property forms part of an entry) at any time during the Parade (including its assembly and dispersal periods) howsoever such loss or damage is caused, save only that Oxford Pride does not exclude liability for any personal injury or death caused by the Oxford Pride's own negligence.
22. Oxford Pride shall not be liable for any loss, damage, claim or expense of any nature whatsoever in the event of cancellation of the Parade for whatever cause or withdrawal of an entry from the Parade under any of the clauses of these conditions.

TRANSFER OF AN ENTRY

23. Entrants may not transfer their entry into the Parade to another person or organisation without the prior written consent of the Oxford Pride.

COMMUNITY RESPECT

24. Be kind, respectful and courteous to each other at all times, Pride is a time to celebrate everyone that makes up our community.
25. Enjoy yourselves; Oxford Pride is about celebrating who you are, the more you enjoy yourselves the more fabulous the day will be for everyone!